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## Participant's report to the National Nominating Authority and the National Contact Point

### Meeting report

In the three weeks after the event, please complete this report. It contains two sections:

1. **Reporting:** this is intended as a feedback on the event, on what was learnt, on how the event will affect your work and on how it will be disseminated. In addition to the ECML National Nominating Authority and the National Contact Point in your country the ECML will use the report<sup>1</sup> in the "Experts involved in ECML activities" section of each ECML member state website (please see <http://contactpoints.ecml.at>).

This section should be written in one of the project's working languages.

2. **Public information:** this is intended as an information on the ECML project and its expected value for your country. The content should be of interest for a larger audience. Thus it should link up to interesting publications, websites, events etc. which were discussed on the occasion of the workshop or which are relevant in your country. The public information should be a short, promotional text of about 200 words.

This section should be written in (one of) your national language(s).

### The completed file should be sent to

- the ECML National Nominating Authority and the National Contact Point in your country (contact details can be found at <http://www.ecml.at/aboutus/members.asp>)
- and in copy to ECML Secretariat ([Erika.komon@ecml.at](mailto:Erika.komon@ecml.at))

within the given deadline.

<sup>1</sup> Only if you authorised the ECML to publish your contact details.

## 1. Reporting

<b>Name of the workshop participant</b>	Ms. Roser CALVO
<b>Institution</b>	Ministry of Education. Andorran Government.
<b>E-mail address</b>	rcalvom@educand.ad
<b>Title of ECML project</b>	Worksohp 2/2016 "A quality assurance matrix for CEFR use"
<b>ECML project website</b>	
<b>Date of the event</b>	15 – 16 November 2016
<b>Brief summary of the content of the workshop</b>	Each one of us explain the process of implementing the CEFR in your country and group work about application of quality assurance.
<b>What did you find particularly useful?</b>	The exchange of experiences has done that improve my way to teach
<b>How will you use what you learnt / developed in the event in your professional context?</b>	I knew other manners to teach
<b>How will you further contribute to the project?</b>	Announcing what have learnt and working it with the rest of teachers.
<b>How do you plan to disseminate the project?</b> <ul style="list-style-type: none"><li>- to colleagues</li><li>- to a professional association</li><li>- in a professional journal/website</li><li>- in a newspaper</li><li>- other</li></ul>	I plan to disseminate the project to my colleagues and in a professional website.

## 2. Public information

**Short text (about 200 words) for the promotion of the ECML event, the project and the envisaged publication with a focus on the benefits for target groups. This text should be provided in your**

**national language(s) to be used for dissemination (on websites, for journals etc.).**

Crec que per a la promoció de les activitats que promou ECML, potser s'hauria de difondre d'una forma més propera i personal, per exemple a través dels grups de treball que es fan al Ministeri. També estaria bé, que els docents o personal educatiu que ha participat en aquestes activitats en fessin difusió en el seu entorn educatiu. Cal evitar que la participació en les activitats organitzades pel ECML, no quedin reduïdes a una experiència personal i individual.